



## Hawes School Parents, Friends and Teachers Association

Hawes Primary School, Hawes, DL8 3RQ

Registered Charity No: 1051024

### Minutes of meeting held on Monday 14<sup>th</sup> October 2022 in The Board

**Present** – Emma Blades, Lindsey Whaley, Anna Fagg, Amy Allen, Steph Donaldson Coates, Carly Dinsdale, Andrea Caygill, Katie Iveson, Amie Pye

**Apologies** – Joanne Fothergill, Louise Cloughton, Emma Guy, Jenny Ellis, Kerry Ward

#### **Christmas Fair –**

AF has completed the application for an occasional sale license - ref:101009700229 14.11.22

**Trade Stalls** – Information and booking forms sent to 15 stall holders including 5 doubles. Confirmation and payment from 4. AF to chase others and check with Sharon who was collecting forms from the ladies who attend her regular sales.

AC to check with Di if school need a stall for tote bags? Possibly combine with second hand uniform stall. SD-C is collecting uniform from Dawn and sorting before the event. Sell uniform at £1 an item.

AF drew up a rough table plan - some of Sharon's ladies have requested specific places as they are staying on for a sale on the Sunday too. Fudge lady may need to move to accommodate the raffle.

**Raffle** – returns quite slow at the moment. AF to put reminder in the newsletter this week about returning tickets sold or not.

AA has secured vouchers as prizes from Wensleydale Ice cream (CS to chase up), Forbidden Corner, Black Sheep Brewery, The Wensleydale Heifer. The Chippie and The Pantry will also donate a voucher. Wensleydale creamery are donating a hamper which AF will collect the day before.

**Games** – Sweets in Jar – AA offered to donate sweets – 50p a go

Wine and Water – Joanne Fothergill has saved 38 empty bottles from the Dalesplay fair at the weekend and is storing for us. LW will ask Ann at The Board to save more bottles. Request for full wine bottles to go in newsletter this week.

Guess the weight of the cake – AF has baked the cake

Guess the name of the teddy – EB will try and source teddy

Guess the number of bottle tops in the jar – game for the adults – Chris Taplin has offered to donate a bottle of spirit for the prize – AA to collect

Chocolate tombola – Reminder about chocolate donations in the newsletter this week – ask for multi packs rather than large bars. Consider having a lower win rate (0's only rather than 0's & 5's) depending on how much chocolate is donated? Don't want it running out again so early this year.

**Refreshments** - EB will ask Spar to donate mince pies and bread rolls for bacon butties

AF to check cupboard for tea/coffee/sugar

CS will donate squash and milk

Bacon – KI and EB to ask for donations through work

AF will bring ketchup from Chippie

Ask for donations of baking for refreshments and the cake stall nearer the time

**Other** – EB will check with Alison whether she plans to decorate the hall like she did last year. Also if she will provide music. AF has tree that can be used. EB has lights for entrance hall.

EB will check with Alison about access to the hall on the Friday to set up. She will also check a date for next year – possibly 25<sup>th</sup> November – would prefer one a bit earlier!

**Helpers** – Request for helpers to go in newsletter

EB, AF, KI, AP all available CS & AA available afternoon, Louise C available morning. LW available to help Friday morning. SD-C can help before hand but can't get on the day as the road will be closed.

**Any other business**

AC confirmed Santa has been asked to visit on the last day of term. Kevin at the sweet shop has offered to make up sweet bags as he has in the past. He will use some of the money he's taken through the sale of carrier bags to subsidise these, meaning little or no cost to us. AF will check numbers and let Kevin know.

Date needs to be set for AGM – possibly coincide with set up for Christmas Fair?? Friday 9<sup>th</sup> December in the morning after assembly? TBC

Meeting closed 9.15pm