



Hawes School Parents, Friends and Teachers Association

Hawes Primary School, Hawes, DL8 3RQ

Registered Charity No: 1051024

Minutes of meeting held on Tuesday 4th October 2022 in the shared area

Present – Emma Blades, Lindsey Whaley, Anna Fagg, Amy Allen, Steph Donaldson Coates

Apologies – Miss Caygill, Carly Sunter

Andrea Walker, our new Executive Headteacher, introduced herself to us all and we briefly spoke about the PTFA and plans for the meeting.

Christmas Fair – Date confirmed as Saturday 10th December – poster updated and 20 ordered for printing

Trade stalls – charge this year will be £15 per 6ft table, £25 for a double + a prize for the raffle

Will advertise on marketplace for stall holders. Have had a few enquiries already. Ellie Bates of Chapel Gallery offered to contact her artists to see if anyone interested. Sharon Guy has had some interest from the ladies that attend her table top sales.

We have 22 tables available for trade stalls. Will ask stall holders not to have games on their stalls this year as we are offering games ourselves.

Raffle – based on sales last year, 4000 tickets ordered

Tickets to go out before half term with each pupil. SDC offered to oversee this. Competition for most tickets sold – 1 prize per class. Tickets will be 20p each or £1 a book. Anna will organise a slip to go in the envelope with tickets – will update to stress that each ticket stub must be completed to enter the draw.

Decided not to approach local small businesses regarding prizes due to the difficult last few years for trading. Compiled a list of larger/corporate businesses to email – AA to oversee.

Games – Sweets in Jar – AA offered to donate sweets – 50p a go

Wine and Water – never checked price!! (£1 last year) AF to follow up

Guess the weight of the cake - £2 a go

Guess the name of the teddy – EB will try and source teddy – 50p a go

Guess the number of bottle tops in the jar – game for the adults - £1 a go AA will ask about a gin prize

Chocolate tombola - £1 for 6? Possibly reduce to 5 depending on how many prizes. Need more prizes than last year as sold out quite early. Asking for donation of chocolate for the tombola in exchange for a non uniform day on Tuesday 29th November.

Refreshments – no mulled wine this year – didn't sell!

EB will ask spar to donate mince pies

Tea/Coffee - £1

Squash – 50p

Bacon butties - £2.50 (2 rashers)

Ask for donations for all the above nearer the time – check shelf in cupboard to see what we have already

Place a donations bucket near the door

No kids crafts as difficult to supervise

AF will organise occasional sale licence

Any other business

Check if Santa will be visiting school this year and organise gifts if so.

We need an AGM however are really struggling to get enough people to attend meetings. Try different location/time to see if that helps.

Date set for Monday 14th November, 8pm in The Board – LW will check with The Board that this is OK

Andrea Walker asked us to mention the need for new governors (3 in total). If anyone feels they may be able to help (doesn't have to be a parent, could be grandparent or anyone else with an interest in the school) please contact the school office.

Meeting closed 10.30am