

Annual Governance Statement for the Local Governing Board of Hawes Primary School Academic Year 2018-2019

Hawes Primary School is part of Yorkshire Collaborative Academy Trust (YCAT).

YCAT believes that local governing bodies perform a vital and invaluable role in the leadership of schools. As a consequence, the YCAT Board of Trustees delegates key responsibilities for each school to the Local Governing Body as defined in the YCAT Accountabilities Framework (which is available on the YCAT website at www.ycatschools.co.uk)

Summary from YCAT CEO

Hawes Primary School has strengthened school improvement in many curriculum areas during 2018/19. Highlights for the school's performance data 2018 have been:

- Attainment at the end of reception and year 1 phonics were well above national average. The percentage of pupils, in year 6, reaching expected national standard in writing was 10% above national average and year 2 pupils' progress in reading was above national average in reading, writing and mathematics.
- During 2019/20 the school will continue to focus on further improving consistency of progress for all groups of pupils throughout the school.

Thank you to Hanna Vasey, Headteacher, staff and governors for their commitment to the school and considerable hard work in further developing the school.

A special thank you to Jan Linsley, National Leader of Governance, for her ongoing support of
Hawes School.

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of the Local Governing Board of Hawes Primary School are:

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the headteacher to account for the educational performance of the school and its pupils
3. Overseeing the financial performance of the school and making sure its money is well spent

Governance arrangements

The Local Governing Body of Hawes Primary School is now made up of 9 governors, as follows –

- (a) 3 parent governors (of which there is 1 current vacancy)
- (b) 1 staff governor
- (c) 1 Headteacher (ex-officio)
- (d) 4 co-opted governors

Attendance record of governors

The Local Governing Board met on 5 occasions during the school year,

The names of the members of the Local Governing Board are provided later in this document, as well as a record of their attendance at meetings of the Local Governing Board during the academic year 2018-2019. Their terms of office expiry dates are also provided later in the document.

A review of 2018-2019

Members of the Local Governing Board have continued to work hard to understand all aspects of their role this year and contribute fully to the work of the school.

During the academic year 2018-19, the Local Governing Body has held the headteacher to account for the educational performance of the school and the pupils through regular and detailed analysis of pupil data. The governors now understand more about the progress of vulnerable groups of children and what is being done to help these children make further progress. We have worked very hard to ensure that pupil data was clearly reported to, and understood by, governors. We have supported the school to improve outcomes for children by directing funding appropriately; visiting the school; and working with staff and pupils.

During the academic year 2018-2019, the Local Governing Board has overseen the financial performance of the school and made sure its money is well spent. We have undertaken a staffing re-structure to address the lower numbers of pupils in the school.

During the academic year 2018-19, the Local Governing Board has contributed to the vision, ethos and strategic direction of the school by clarifying the vision for school, meeting staff and parents; and agreeing policies to support children throughout the school.

During the academic year 2018-19, the Local Governing Board has prepared for the first inspection of the school since becoming part of the academy trust. The governors have overseen the curriculum statement stating the school's intent for the curriculum, how it will be implemented and how the impact will be measured, in readiness for the new inspection framework.

This year we have reviewed and adopted the following policies –

- **Emergency Out of Hours policy**
- **SEND**
- **School medical policy**
- **Business Continuity Plan**
- **Fire Safety**
- **Lockdown**
- **Accessibility Plan**
- **Child Protection**
- **Single Equality Plan**
- **Admissions (PAN)**

These are referenced in the minutes of the Local Governing Board meetings, many statutory policies are published on the school's website.

Approved minutes of the Local Governing Board meetings are available from the school.

Strategic Planning for the future - Priorities for 2019-2020

During the academic year 2019-2020, the Governing Body will meet 6 times and continue to

1. Ensure clarity of vision, ethos and strategic direction to continue our improvement journey.
2. Hold the headteacher to account for the educational performance of the school and its pupils through regular and detailed analysis of pupil data; monitoring the progress of the School Development Plan; making visits to the school to ensure that we offer appropriate challenge and support so that all pupils achieve to the best of their abilities.
3. Oversee the financial performance of the school and making sure its money is well spent on priorities identified in the School Development Plan.

How to contact your governing body

Information about the school's Local Governing Board is available on the governors' page of the school's website.

To contact the Chair of Governors please email cofg.hawes@ycatschools.co.uk

Attendance Record for Hawes Primary School Governors: 2018-19 academic year.

The Full Governing Body met on the following dates:

September 25th 2018, November 13th 2018, January 11th 2019 (meeting cancelled due to snow), March 26th 2019, May 7th 2019 and June 11th 2019

| Name of Governor | Category | Responsibility | Attendance | Term of office ends | Comments |
|---------------------|-------------|---|------------|---------------------|----------|
| Jan Linsley | Co-opted | Chair Safeguarding governor Link Governor for English | 100% (5/5) | 24/09/2021 | |
| Hanna Vasey | Headteacher | | 100% (5/5) | N/A | |
| Steph Bland | Parent | Link governor for SEN | 80% (4/5) | 19/03/2022 | |
| Emily Rowe-Rawlence | Parent | Link governor for SMSC | 100% (5/5) | 19/03/2022 | |
| Mike Hirst | Co-opted | Link governor for Maths | 100% (5/5) | 29/01/2022 | |
| Philippa Adams | Co-opted | Link governor for Pupil | 100% (5/5) | 06/12/2021 | |

| | | Premium / Sports Premium | | | |
|-------------------|----------|-----------------------------|-----------|------------|------------------------|
| Andrea Caygill | Staff | | 80% (4/5) | 30/09/2022 | |
| Mike McGarry | Co-opted | English | 50% (1/2) | 26/03/2019 | Resigned 26/03/2019 |
| Jake Dinsddale | Co-opted | | | 11/06/2023 | |

NB Governors are required to provide details of business and personal interests. These can be obtained on application to the Clerk to the Governing Body by email:

Dadams.hawes@ycatschools.co.uk